

**University Council**  
**Gold Room – Bibb Graves Hall**  
**February 20, 2013**

**Present:**

Dr. Rebecca Turner, Vice President for Academic and Student Affairs  
Dean John-Bauer Graham, Library Services  
Dr. Jordan Barkley for Dean John Hammett, College of Education and Professional Studies  
Dean Bill Fielding, College of Commerce and Business Administration  
Dean Sarah Latham, College of Nursing  
Dean Earl Wade, College of Arts & Sciences  
Dr. Benjie Blair, Faculty Senate President  
Mr. Jason Sumner, President of SGA  
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs  
Mr. Tony Bennett, University Auditor  
Mr. Sam Monk, University Counsel  
Ms. Allyson Barker for Mr. Clint Carlson, Vice-President for Administrative and Business Affairs  
Dr. Tim King, Associate Vice-President for Enrollment Management & Student Affairs  
Dr. Joe Delap, Associate Vice-President for Academic Affairs  
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration

**Absent:**

Mr. Tim Garner, Executive Director, Marketing and Communications  
Dr. Alicia Simmons, Executive Director of Planning and Research  
Dr. Charles Lewis, Vice President for University Advancement  
Mr. Don Killingsworth, Government Relations  
Mr. Vinson Houston, Vice President for Information Technology

**Old Business:**

Minutes of the January 30, 2013 meeting were approved as submitted.

Dr. Rebecca Turner requested input from the council regarding the proposed *Policy/Procedure – Production of Public Records*. After much discussion, a motion and second was made to adopt the public records policy. **Dr. Turner will submit the recommendation to the President for approval.**

**New Business:**

Dr. Turner addressed the ongoing issues with delinquent parking tickets issued to faculty and staff. After a lengthy discussion, it was decided by the council to **table** this issue until JSU receives a report from VCPI (Virginia Center for Policing Innovation).

Dr. Louise Clark presented JSU's proposed *definition of Credit Hour* which includes the *Policy Statement, Approval Process and Policy Administration*. After reviewing the information provided by Dr. Clark, it was recommended by the council to make the following corrections: 1) I. Policy Statement – **change a portion of the second sentence to say, "...a minimum of two hours..."** and 2) III. Policy Administration – **add "Faculty Handbook" to #3**. A vote was made by the council to make this recommendation to the President. **After Dr. Clark submits the above mentioned corrections, Dr. Turner will send this recommendation to the President for approval.**

With regards to SACS, Dr. Turner requested the deans confirm that data for full time and adjunct faculty in their respective academic units has been loaded into Digital Measures. Dr. Tim King will provide Dr. Turner with a list of all faculty teaching STU 101 classes. Also, course syllabi, including Learning Outcomes, need to be updated and put on PDF files. **March 1, 2013 is the deadline for completion.**

Mr. Jason Sumner gave the following report on the SGA: February 28<sup>th</sup> is Higher Education Day. Applications for the Spring General Elections for SGA became available February 18<sup>th</sup>. Elections will be held on March 21<sup>st</sup>.

Dr. Benjie Blair, Faculty Senate President, reported the Faculty Senate met with the *Virginia Center for Policing Innovation* group last Tuesday. Dr. Alicia Simmons, Director, Office of Planning and Research, will be the guest speaker at their March 11<sup>th</sup> meeting and Mr. Joe Weaver, CEO for RMC Anniston, will be the guest speaker at the Faculty Senate meeting on April 8<sup>th</sup>.

#### **Announcements:**

Dr. Tim King announced Preview Day is Saturday, February 23<sup>rd</sup> and College Goal Day is Sunday, February 24<sup>th</sup>.

Ms. Allyson Barker announced changes in requirements pertaining to vendors in regards to E-Verify.

Mr. Tony Bennett urged people to submit their travel within 60 days if at all possible.

Dr. Benjie Blair announced the Biology Department has added a multi-media tab to their website.

Dean John-Bauer Graham announced the *Lunchtime Lectures* will begin on February 22<sup>nd</sup> on the 10<sup>th</sup> Floor of the library. Also, author David Haynes will be the speaker at the “*Friends of the Library*” spring program on March 4<sup>th</sup> at 7:00 pm.

Dr. Rebecca Turner announced Mr. Randy Owen has been reappointed as a JSU trustee.

Meeting adjourned.